

Local Emergency Management Plan Municipal Adoption Form

Town/City of Greensboro, Vermont

The Local Emergency Management Plan (LEMP) must be (re)adopted annually, after town meeting day, and submitted to the appropriate Regional Planning Commission (RPC) by May 1st.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the Local Emergency Management Plan (LEMP) on the date shown at right.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the National Incident Management System (NIMS) on the date shown at right.

If Vermont Emergency Management needs to contact municipal leaders to determine status and support requirements during an emergency, the Emergency Management Director (EMD) and two other local Points Of Contact (POCs) who should have authoritative local information are listed at right.

Mark this block if a readopted plan has no changes since the previous year.

<b>Municipality</b>	Greensboro
<b>LEMP Adoption Date</b>	01/08/2020
<b>NIMS Adoption Date</b>	05/09/2007
<b>EMD Name</b>	Dave Brochu
<b>Position</b>	EMD
<b>Primary Phone</b>	802-793-5215
<b>Alternate Phone</b>	802-472-6115
<b>Email</b>	Greensborofire@yahoo.com
<b>POC 2 Name</b>	Kim Greaves
<b>Position</b>	Town Clerk
<b>Primary Phone</b>	802-533-2911
<b>Alternate Phone</b>	802-533-2508 802-917-4323
<b>Email</b>	townclerk@greensborovt.org
<b>POC 3 Name</b>	Peter Romans
<b>Position</b>	Selectboard Chair
<b>Primary Phone</b>	802-533-2571
<b>Alternate Phone</b>	802-535-8260
<b>Email</b>	promans@myfairpoint.net

I hereby certify that the LEMP meets Vermont National Incident Management System (NIMS) requirements and current LEMP Implementation Guidance as on page 2:

Signed\* Dave Brochu-EMD

Printed Name; certifying individual must have taken, at a minimum, ICS402 or ICS100/IS-100 training

I hereby attest that the municipality has adopted NIMS and the LEMP as stated above:

Signed\* Peter Romans-Selectboard Chair

Printed Name, Selectboard / council member

**Once completed, send adoption form (2 pages) and copy of Local Emergency Management Plan to Regional Planning Commission.**

\*A typed name is acceptable as an electronic signature if it represents an act of that person in accordance with 9 V.S.A. § 278.



## Required Elements

Check boxes below indicating the plan has the required elements and, if not using a template, fill in page numbers to report completion of required elements.

Municipal Adoption	
<input type="checkbox"/>	Municipal Adoption Form
	Municipal adoption of National Incident Management System (NIMS) <span style="float: right;"><input type="checkbox"/></span>
	Contact information for local authorities during an emergency <span style="float: right;"><input type="checkbox"/></span>
	Certification that LEMP meets Vermont NIMS / Implementation Guidance <span style="float: right;"><input type="checkbox"/></span>
	LEMP adoption by local selectboard / city council (annual) <span style="float: right;"><input type="checkbox"/></span>
LEMP Required Elements <span style="float: right;">Page</span>	
<input checked="" type="checkbox"/>	Planners
	List of people who wrote / maintain the LEMP
<input checked="" type="checkbox"/>	Municipal Emergency Operations Center (EOC)
	Activation authority
	EOC staff positions and duties (minimum 1)
	List of potential EOC staff members (minimum 1)
	Facility information for potential EOC locations (minimum 1)
<input checked="" type="checkbox"/>	Resources
	Emergency purchasing agent and spending limits (if any)
	List of municipal contracts that can be used during an emergency (if any)
	List of other local resources that could be used during an emergency (if any)
	National Incident Management System (NIMS) Typed Resource List
<input checked="" type="checkbox"/>	Public Information and Warning
	VT-Alert contact information
	Local website / social media information (if any)
	List of local media outlets (if any)
	Public notice sites for non-phone/Internet information
	Vermont 2-1-1 contact information
<input checked="" type="checkbox"/>	Vulnerable Populations
	List of organizations/facilities that serve local vulnerable populations
	Identification and monitoring process
<input checked="" type="checkbox"/>	Shelters
	Spontaneous and regional shelter information
	Opening information for local shelters (if any)
	Service information for local shelters (if any)
<input checked="" type="checkbox"/>	Contact Information
	Emergency Management personnel
	Response organizations
	Municipal officials / public works
	State, region, and adjacent municipality contacts

Vermont Emergency Management (VEM) encourages municipalities to create and maintain optional LEMP annexes as required. Examples might include plans for specific incident types, shelters, evacuation, and volunteer management - see the VEM website for models, samples, and examples at: <http://vem.vermont.gov>

## Local Emergency Management Plan

### 1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
Kim Greaves- Town Clerk	
Bruce Melendy- NVDA	

### 2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC?	Select Board, EMD, Town Clerk
<b>Preferred EOC Positions and Duties</b>	
EOC Director	Dave Brochu H 802-472-6115 C 802-793-5215 Supervises and directs all EOC activities coordinating municipal support and response.
<b>Potential EOC Staff Members</b>	
<i>Name</i>	<i>Notes / Contact Information</i>
Kim Greaves	Staffs Phones and Radio 802-533-2911 802-533-2508 802-917-4323
Kim Greaves	Tracks and answers any requests for information (RFI)
Barbara Brooke	Tracks and coordinates any request for support (RFS)/Finances 802-272-7489C
Dave Brochu Peter Romans	Produces and posts public information and press releases 802-472-6115 802-793-5215 802-533-2571 802-535-8260
<b>Primary EOC Location</b>	
Facility / Address:	Greensboro Town Clerk's Office 82 Craftsbury Road
Phone Numbers:	802-533-2911

Equipment/Notes:	Telephone, Internet, Fax, Restroom. Refrigerator, microwave, Generator, Radio communications
<b><i>Alternate EOC Location</i></b>	
Facility / Address:	Greensboro Fire Station 765 Breezy Avenue
Phone Numbers:	802-533-2020
Equipment/Notes:	Telephone, Internet, Fax, restrooms, showers, kitchen, generator

### 3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies: Select Board		
Emergency spending limits:	\$5000.00	
<b>Businesses with Standing Municipal Contracts</b>		
<i>Type of Contract</i>	<i>Name</i>	<i>Contact Info</i>
Fuel/Heating Oil/Diesel Fuel	Fred's Energy	802-766-4949
<b>Other Local Resources</b>		
<i>Type of Resources/Skills</i>	<i>Name</i>	<i>Contact Info</i>
Hardware/Building supplies	Aubuchon Hardware-Hardwick	802-472-6600
Hardware/Building supplies	Poulin Lumber-Hardwick	802-472-5581
Hardware/Food/Water/Sandwiches	Willey's Store-Greensboro	802-533-2554
Hot Food/Water/Sandwiches	Smith's Store-Greensboro Bend	802-533-2621
Hot food/Water/Sandwiches	Craftsbury Village Store	802-586-2554
Sand/Gravel/Heavy Equipment	Davis Gravel Pit	802-563-2417
State support that is usually at no cost to the municipality: <ul style="list-style-type: none"> <li>• Vermont Hazardous Material (HAZMAT) Response Team (VHMRT)</li> <li>• Vermont Urban Search and Rescue (USAR, VT-TF1)</li> <li>• Vermont State Police and Special Teams</li> <li>• Community Emergency Response Teams (CERTs)</li> <li>• Swiftwater Rescue Teams</li> <li>• Regional Shelter Support</li> <li>• State government agency expertise / services</li> <li>• Federal response agency expertise</li> </ul> State support the municipality will normally eventually have to pay for: <ul style="list-style-type: none"> <li>• Supplies and equipment (including sandbags)</li> <li>• VTrans Equipment and Personnel</li> <li>• Vermont National Guard Support</li> </ul>		

*The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.*

<b>National Incident Management System (NIMS) Typed Resources</b>											
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team						Hydraulic Excavator, Large Mass Excavation					
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation					
Mobile Communications Unit						Hydraulic Excavator, Compact		1			
All-Terrain Vehicles						Road Sweeper					
Marine Vessels						Snow Blower, Loader Mounted					
Snowmobile						Track Dozer					
Public Safety Dive Team						Track Loader					
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer	1				
Firefighting Brush Patrol Engine						Trailer, Dump					
Fire Engine (Pumper)			2			Trailer, Small Equipment					
Firefighting Crew Transport						Truck, On-Road Dump		3	1		
Aerial Fire Truck-ladder						Truck, Plow		3	1		
Foam Tender						Truck, Sewer Flusher					
Hand Crew						Truck, Tractor Trailer					
HAZMAT Entry Team						Water Pumps, De-Watering					
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)					1	Water Pumps, Water Distribution					3
Fire Boat						Water Pumps, Wastewater					
Aerial Lift - Articulating Boom						Bucket Loader					
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer					
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe					
Aerial Lift - Truck Mounted						Wheel Loader, Large					
Air Compressor						Wheel Loader, Medium	1				
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small					
Electronic Boards, Arrow						Wheel Loader, Skid Steer					
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler					
Floodlights					12	Wood Chipper					
Generator					2	Wood Tub Grinder					
Grader		1									

Information about the NIMS Typed resources can be found at: <https://rilt.preptoolkit.org>

#### 4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	Front porch forum, Greensboro Website, facebook
Local Newspaper, Radio, TV:	Caledonian Record Newspaper, Barton Chronicle, Hardwick Gazette, WLVB FM 93.9, WDEV AM 550, WCAX TV
Public Notice locations:	Greensboro Post Office, Greensboro Town Hall, Greensboro Library, Willey's Store, Smith's Store- Greensboro Bend.
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

#### 5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
<i>Name / Notes</i>	<i>Contact Info</i>
CARE (Citizen Assistance Registration for Emergencies)	(Supporting PSAP)
Greensboro Nursing Home 47 Maggies Pond Road	Brian Labelle 802-533-7051
Four Seasons of Early Learning Daycare 1160 Main Street	Michelle LaFlam 802-533-2261
Lakeview Elem. School- upper campus 189 Lauredon Avenue	Justine Guthrie 802-533-7066
Lakeview Elem. School- lower campus 81 Lauredon Avenue	Justine Guthrie 802-533-7066
Lauredon Senior Housing 53 Breezy Avenue	Susan Batchelder 802-828-3098
Wonder Arts Daycare 165 Wilson Avenue	Carol Fairbanks 802-533-9370




## 6. Shelters

<i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
<b>Spontaneous Sheltering</b>	
<ul style="list-style-type: none"> <li>• Determine the approximate number of people who need sheltering</li> <li>• Call the State EOC / Watch Officer at 800-347-0488 and request support</li> <li>• Track the status of residents who need shelter until their situation stabilizes</li> </ul>	
<b>Regional Shelter</b>	
Location / Address:	North Country Union High School, 209 Veterans Avenue, Newport VT
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	802-334-7921
<b>Primary Local Shelter</b>	
Location / Address:	Greensboro Town Hall 82 Craftsbury Road
Facility Contact(s):	Kim Greaves
Phone Numbers:	802-533-2911 802-533-2508 802-917-4323
Shelter Manager:	Andy Kehler 802-533-2237
Staff Requirements:	Minimum of 2
Services:	Warm/Cool-Y Overnight-Y Microwave/Refrigerator-Y Restrooms-Y
Notes:	Capacity: 75-100 Generator? Y Pets Allowed? Y
<b>Alternate Local Shelter</b>	
Location / Address:	Lakeview Union School 189 Lauredon Avenue
Facility Contact(s):	Justine Guthrie
Phone Numbers:	802-533-7066
Shelter Manager:	Andy Kehler 802-533-2237
Staff Requirements:	Minimum of 2
Services:	Warm/Cool-Y Overnight-Y Restrooms-Y Full Kitchen-Y
Notes:	Capacity: 100-150 Generator? Y Pets Allowed? Y

### Annexes (Optional, create and letter as needed)


See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

**Contact Information**

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
<b>Local Emergency Management Team</b>					
EMD	Dave Brochu	802-472-6115	802-793-5215		Greensborofire@yahoo.com
EM Coordinator					
<b>Local Response Organization Contacts</b>					
Fire Chief	Dave Brochu	802-472-6115	802-793-5215		Greensborofire@yahoo.com
Assistant/Deputy Fire Chief	Rod Kerr	802-533-2333			
EMS Chief					
Chief of Police or Constable	Hardwick Police Dept.	802-472-5475			
State Police or County Sheriff	VSP-Derby, Orleans County Sheriff's Dept.	802-334-8881			
Local Dispatch Center	Williston PSAP	802-334-3333			
Local Dispatch Center	Lamoille County Sheriff's Dept.	802-334-8881			
		802-888-3502			
<b>Local Public Works Contacts</b>					
Road Foreman	Tom Camarra	802-533-7149	802-533-7494	802-535-6167	foreman@greensborovt.org
Road Commissioner					
Town Garage	Greensboro Town Garage	802-533-7149			
Drinking Water Utility	Greensboro Fire District #1 John Mackin	802-533-2576			
Wastewater Utility					
<b>Municipal Government Contacts</b>					
Select Board Chair	Peter Romans	802-533-2571	802-535-8260		promans@myfairpoint.net
Select Board	Andy Kehler	802-533-2237			akehler@greensborovt.org
Select Board	Mike Lapierre	802-730-7816			mikenthestan@outlook.com

