



**NVDA**  
*Northeastern Vermont  
Development Association*

## EXECUTIVE COMMITTEE MEETING

**Zoom Meeting**  
(NVDA Offices for in-person)

**January 27, 2022**  
**6:00 PM**

### MINUTES

Those attending:

Committee:

Martha Feltus  
Paul Monette  
Fred Saar  
Gina Vigneault  
Paul Brouha  
Laura Dolgin  
Cynthia Stuart

Staff:

Judy Butson  
Tina Gonyaw  
David Snedeker (in-person)

Guests:

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The Meeting (via Zoom Meeting) was called to order by President Laura Dolgin at 6:00PM with roll call.

### Update Agenda

Building Sale to be discussed under Other Business

### Minutes

A motion to accept the minutes of the October 28, 2021 meeting as presented was made by Paul Brouha and seconded by Fred Saar. The motion was approved on a voice vote.

### Financials

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The regional planning and development commission serving The Northeast Kingdom: Caledonia, Essex and Orleans Counties  
NVDA is an Equal Opportunity lender, provider and employer

The December 2021 Unaudited Financial Statements were discussed and a motion to approve them subject to audit was made Fred Saar and seconded by Martha Feltus. The motion was approved on a voice vote. Judy answered a few questions.

### **Appointment to the Revolving Loan Fund Committee**

Judy Butson advised that the Revolving Loan Fund committee members Thomas Robinson - Caledonia County, Joel Cope - Essex County and William Davies - Attorney terms will expire at the end of January 2022. The remaining members of the committee are John Morley and Hope Colburn whose terms will expire in 2023.

A motion to re-appoint Thomas Robinson, Joel Cope and John William Davies to the Revolving Loan Fund Committee members for 2-year terms was made by Fred Saar and seconded by Paul Monette. Discussion on potential conflicts of interest concerning certain applications. It was determined that the member would exclude from application. The motion was approved on a voice vote.

### **Town Appropriations Increase**

David Snedeker discussed increasing the Town Appropriations beginning in FY2023. Discussion with the committee determined that NVDA would work up a few scenarios to bring before the committee.

### **Other Business**

Potential NVDA building sale: A motion was made by Fred Saar and seconded to enter Executive Session to discuss purchase offers that have been received.

Returning from Executive Session with no other business before the committee, a motion was made by Paul Brouha and seconded by Cynthia Stuart declared the meeting adjourned. The meeting was adjourned at 6:30 PM.